

# Natural Way Chiropractic

## CONFIDENTIAL PATIENT INFORMATION

Legal name (first and last) \_\_\_\_\_

Nickname or name you preferred to be called \_\_\_\_\_

DOB \_\_\_\_\_ Age \_\_\_\_\_ SSN \_\_\_\_\_

Gender \_\_\_\_\_ Preferred pronouns (optional) \_\_\_\_\_ Marital Status \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Email Address \_\_\_\_\_

Employer \_\_\_\_\_ Occupation \_\_\_\_\_

Spouse (if applicable) \_\_\_\_\_ Spouse's Employer \_\_\_\_\_

Emergency Contact \_\_\_\_\_ Relationship \_\_\_\_\_ Phone \_\_\_\_\_

Do you have insurance? (circle) Yes No If yes, please provide front desk with copy of insurance card(s)

Who referred you to, or how did you hear about, our office? \_\_\_\_\_

Is your visit due to a car accident or work injury? (circle one) Yes No (If yes, please see front desk for an injury report)

Your present complaints/symptoms \_\_\_\_\_

List other doctor(s) seen for this condition \_\_\_\_\_

Personal Medical history (if any of the following are relevant to your medical history, please circle all that apply)

|                     |                    |                 |                     |                  |
|---------------------|--------------------|-----------------|---------------------|------------------|
| Cancer              | Muscular           | Rheumatic Fever | Digestive Disorders | Diabetes         |
| Polio               | Multiple Sclerosis | Scarlet Fever   | Sinus Trouble       | Hepatitis        |
| Tuberculosis        | Convulsions        | Nervousness     | Backaches           | German Measles   |
| High Blood Pressure | Epilepsy           | Asthma          | Numbness            | Venereal Disease |
| Heart Trouble       | Concussion         | Dizziness       | Arthritis           |                  |

Have you ever had chiropractic care? (circle) Yes No Date of last adjustment \_\_\_\_\_

Have you ever had massage therapy? (circle) Yes No Date of last massage \_\_\_\_\_

Describe any operations you've had and the dates: \_\_\_\_\_

Have you been treated by a physician for any health conditions in the last year? Yes No

Describe condition \_\_\_\_\_ Date of last physical exam \_\_\_\_\_

Are you now taking any medication? (circle) Yes No What Kind? \_\_\_\_\_

What supplements/vitamins are you currently taking? \_\_\_\_\_

Are you pregnant? (circle) Yes No Date of last menstrual period \_\_\_\_\_

I understand and agree that health and accident insurance policies are an arrangement between an insurance carrier and myself. Furthermore, I understand that this office will prepare any necessary reports and forms to assist me in collection from the insurance company and that any amount authorized to be paid directly to this office will be credited to my account upon receipt. I permit this office to endorse co-issued remittances for the conveyance of credit to my account. However, I clearly understand and agree that all services rendered to me are charged directly to me and that I am personally responsible for payment. It is my understanding that my credit may be checked if Natural Way Chiropractic extends credit to me and I also understand that if I suspend or terminate my care and treatment, any fees for professional services rendered to me will be immediately due and payable unless prior arrangements are made. I hereby authorize the doctors at Natural Way Chiropractic and whomever they may designate as their assistants to administer treatment as they so deem necessary. I certify that the above information is true and correct.

Patient's Signature \_\_\_\_\_ Date \_\_\_\_\_

Printed name if signed on behalf of patient \_\_\_\_\_ Relationship \_\_\_\_\_



## OFFICE POLICY

The following is an explanation of our office policies. We believe that a clear understanding will allow us both to concentrate on the most important issues; regaining and maintaining your health. We will be happy to answer any questions you may have regarding our policies, your account or insurance coverage

**Complimentary Consultation:** Natural Way Chiropractic will conduct a special “no charge” consultation, or brief conference, with anyone interested in finding out if chiropractic can help them with their individual health problem. There is no charge or obligation in connection with this appointment.

**Patient Payment Policy:** Payment in full for all services is due at the time of service unless other arrangements have been made. Payment arrangements may be made with the office and payments must be made no less than monthly. Please understand that all services rendered to you are charged directly to you and you are responsible for payment, regardless of your insurance coverage. Properly documented Worker’s Compensation and auto accident claims are not required to pay at the time of service if appropriate forms and liens are signed.

**Patient Care Services:** We feel the patient’s health needs are paramount. Therefore, the following Patient Care Services policy is an attempt to allow you, the patient, to receive the care you need and clear your balance with the least amount of difficulty.

**Our Policy on Health Insurance:** Many insurance policies cover chiropractic care. We will be happy to file your insurance claim for you and do everything we can to ensure you receive reimbursement. However, we cannot take responsibility for what your health insurance will or will not cover. It is important that you understand that health and accident insurance policies are an arrangement between an insurance carrier and you, the patient, their insured. Of course, Natural Way Chiropractic will prepare any necessary reports and forms to assist you in collecting from your insurance company. Furthermore, any amount authorized to be paid directly to Natural Way Chiropractic will be credited to your account upon receipt.

**Appointments:** Our office sends email and text appointment reminders, however, they are a courtesy only and not to be relied on. Please call our office as soon as possible if you are not going to make your scheduled appointment. To better serve our patients, we ask that you call if you are unable to make your appointment or if you are running late. Your appointment time is reserved for you. If you fail to notify our office, it leaves a time slot open that could be used to help someone else. For massage therapy services, our office has no show/late cancellation fees if we fail to receive 24 hours notice prior to your appointment as well as late arrival/early departure fees. Fees are dependent on the service and length of time you were scheduled.

**Identification Policy:** Natural Way Chiropractic requires a copy of photo identification (ex: driver’s license, passport, student ID) be on file in order to receive care. Also, we require an electronic photo be taken and placed into your medical chart for verification purposes.

**Questions and Answers:** Your questions about any aspect of your care or account are invited. Please feel free to ask the Doctor or any available staff member. We will make every effort to answer and address your concerns.

**I have read the Natural Way Chiropractic clinic policies and agree to honor them:**

**Patient’s Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Printed name if signed on behalf of patient** \_\_\_\_\_ **Relationship** \_\_\_\_\_



## PRIVACY PRACTICES AND RELEASES

**Our doctors take your healthcare seriously and find it extremely important to keep your primary care provider up to date on your care in our offices. Please provide us with the name and location of your PCP and we will send them your current exam findings and any other requested information.**

Primary Care Provider: \_\_\_\_\_

Location/Office: \_\_\_\_\_

### **Additional Disclosure Authority**

In addition to the allowable disclosures described in the "Notice of Privacy Practices", I hereby specifically authorize disclosure of my protected health care information to the person indicated below.

Name:

Relationship:

\_\_\_\_\_  
\_\_\_\_\_

We keep a record of the health care services we provide you. You may ask to see and copy that record. You may also ask to correct that record. We will not disclose your record to others unless you direct us to do so or unless the law authorizes or compels us to do so. You may see your record or get more information about it by contacting Natural Way Chiropractic.

Our **Notice of Privacy Practices** describes in more detail how your health information may be used and disclosed, and how you can access your information.

### **By my signature below I acknowledge receipt of the Notice of Privacy Practices**

#### FOR OFFICE USE:

We attempted to obtain written acknowledgement of receipt of our Notice of Privacy Practices, but acknowledgement could not be obtained because:

- Individual refused to sign
- Communication barriers prohibited obtaining acknowledgement
- An emergency situation prevented us from obtaining acknowledgement
- Other (Please Specify) \_\_\_\_\_

\_\_\_\_\_  
Patient's signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed name if signed on behalf of patient

\_\_\_\_\_  
Relationship



## INFORMED CONSENT

### To Our Patients:

**Chiropractic** examination and therapeutic procedures (including spinal adjustment, cold application, and manual muscle therapy) are considered safe and effective methods of care. Any procedure intended to help may have complications. While the chances of experiencing complications are very small, it is the practice of this clinic to inform our patients about them. Side effects include, but are not limited to soreness, inflammation, soft tissue injury, dizziness, burns, and temporary worsening of symptoms. More serious complications are **extremely** rare and their association with spinal adjustments (manipulation) is debated. These complications include injury to the arteries in the neck which may be associated with stroke and serious neurologic impairment, injuries to the spinal discs and spinal fractures.

**Therapeutic procedures** (including massage therapy, cold application, and heat application) are considered safe and effective methods of care. Draping will always be utilized, and only the body part being worked on will be exposed if necessary. Any procedure intended to help may have complications. While the chances of experiencing complications are very small, it is the practice of this clinic to inform our patients about them. Side effects include, but are not limited to: soreness, inflammation, soft tissue injury, dizziness, burns, and temporary worsening of symptoms.

I understand it is my responsibility to let my massage therapist know of any pain or discomfort I am having during the session, or if I'd like the pressure to be less or more at any time. I have also notified my massage therapist of all known medical conditions and injuries. I also understand this is a doctor's office and that my massage is entirely therapeutic and non-sexual in nature.

*I have read and understand the above statements regarding treatment side-effects. I also understand that there is no guarantee or warranty for a specific cure or result. By signing this release, I hereby waive and release my provider for any and all liability, past, present and future relating to chiropractic, massage therapy, and bodywork.*

Patient's Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Patient's Name \_\_\_\_\_ DOB: \_\_\_\_\_

Printed name if signed on behalf of patient \_\_\_\_\_ Relationship \_\_\_\_\_



## NOTICE OF LIKELIHOOD OF INSURANCE DENIAL OF BENEFITS

I understand that my insurance company may deny payment for the service provided to you for the following reasons:

**That the particular service is not reasonable and necessary under my insurance companies standards.**

For this reason, please read and sign the following statement:

"I have been informed by my physician that they believe that, in my particular case, my insurance may deny payment for the services identified above, for the reasons stated. If my insurance denies payment I agree to be personally responsible for payment of said services."

---

Patient's Signature

Date

---

Printed name if signed on behalf of patient

Relationship

## ASSUMPTION OF FINANCIAL RESPONSIBILITY

**\*\*Explanation of benefits disclaimer\*\***

I, the undersigned patient, completely understand that Natural Way Chiropractic provides insurance billing and insurance benefit verification as a courtesy to their patients. I understand that the service Natural Way Chiropractic provides for verification of insurance coverage is in no way a promise of payment by my insurance company. If my insurance company denies my claim(s) for any reason, or misquotes my benefits to Natural Way Chiropractic, the balance of my account will be billed to me and due to the clinic.

**It is the policy of Natural Way Chiropractic to never enter into a dispute with your insurance company for any reason.**

I, the undersigned patient, completely understand the insurance services provided to me regarding my insurance coverage as stated above. I understand that my signature below serves as a "signature on file" to bill the above insurance company and allows this clinic to accept assignment of insurance benefits. I understand the above "Benefits Disclaimer" and my financial responsibilities to any services rendered by this clinic.

I understand that Natural Way Chiropractic, PS may have a contract with my insurance company that allows only co-pays to be collected at time of service. By signing this form, I am agreeing to pay any co-pay, deductible and coinsurance at time of service. This may offer a reduced fee for paying at the time of service rendered.

---

Patient Signature's

Date

---

Printed name if signed on behalf of patient

Relationship

A. Notifier:

B. Patient Name:

C. Identification Number:

## Advance Beneficiary Notice of Noncoverage (ABN)

**NOTE:** If Medicare doesn't pay for (D) #1, #2, or #3 below, you may have to pay.

Medicare does not pay for everything, even some care that you or your health care provider have good reason to think you need. We expect Medicare may not pay for the (D) #1, #2, or #3 below.

| D. Services                  | E. Reason Medicare May Not Pay:  | F. Estimated Cost |
|------------------------------|--|-------------------|
| #1. Chiropractic Adjustment  | #1. Medicare may determine that a particular service is not "reasonable and necessary" under program standards | #1. \$70          |
| #2. Chiropractic Examination | #2. Is not a covered service under Medicare Part B program standards   | #2. \$60-\$200    |
| #3. Spinal X-rays            | #3. Is not a covered service under Medicare Part B program standards   | #3. \$70-\$225    |

### WHAT YOU NEED TO DO NOW:

- Read this notice, so you can make an informed decision about your care.
- Ask us any questions that you may have after you finish reading.
- Choose an option below about whether to receive the (D) #1, #2, or #3 listed above.

**Note:** If you choose Option 1 or 2, we may help you to use any other insurance that you might have, but Medicare cannot require us to do this.

### G. OPTIONS: Check only one box. We cannot choose a box for you.

- OPTION 1.** I want the (D) #1, #2, or #3 listed above. You may ask to be paid now, but I also want Medicare billed for an official decision on payment, which is sent to me on a Medicare Summary Notice (MSN). I understand that if Medicare doesn't pay, I am responsible for payment, but **I can appeal to Medicare** by following the directions on the MSN. If Medicare does pay, you will refund any payments I made to you, less co-pays or deductibles.
- OPTION 2.** I want the (D) #1, #2, or #3 listed above, but do not bill Medicare. You may ask to be paid now as I am responsible for payment. **I cannot appeal if Medicare is not billed.**
- OPTION 3.** I don't want the (D) #1, #2, or #3 listed above. I understand with this choice I am **not** responsible for payment, and **I cannot appeal to see if Medicare would pay.**

### H. Additional Information:

**This notice gives our opinion, not an official Medicare decision.** If you have other questions on this notice or Medicare billing, call **1-800-MEDICARE** (1-800-633-4227/TTY: 1-877-486-2048).

Signing below means that you have received and understand this notice. You also receive a copy.

|               |          |
|---------------|----------|
| I. Signature: | J. Date: |
|---------------|----------|

**CMS does not discriminate in its programs and activities. To request this publication in an alternative format, please call: 1-800-MEDICARE or email: [AltFormatRequest@cms.hhs.gov](mailto:AltFormatRequest@cms.hhs.gov).**

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0938-0566. The time required to complete this information collection is estimated to average 7 minutes per response, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. If you have comments concerning the accuracy of the time estimate or suggestions for improving this form, please write to: CMS, 7500 Security Boulevard, Attn: PRA Reports Clearance Officer, Baltimore, Maryland 21244-1850.